

AUDIT COMMITTEE - PROGRAMME OF WORK 2015 / 16

ANNUAL WORKPLAN		MAR 16	JUNE 16	JULY 16	SEPT 16	DEC 16
Audit Committee Agenda Items						
A	Training for Members (as necessary)	1	2	3	TBA	TBA
	Annual Internal Audit Plan 2016/17	x	x			
	Annual report of Head of Internal Audit 2015/16		x			
	Progress Report on Annual Internal Audit Plan 2015/16	x			x	x
	Internal Audit report on Children and YP's Service		x			
	Internal Audit report on Computer Audit/Corporate Themes/Contracts				x	
	Internal Audit report on Health and Adult Services				x	
	Internal Audit report on BES					x
	Internal Audit report on Central Services	x				
B	Annual Audit Letter		x			
	Annual Audit Plan 2015/16 (NYCC & NYPF)	x				
	Annual Report / Letter of the External Auditor				x	
	Interim Audit Report		x			
	Discussion with External Auditor on 1-to-1 basis					
C	Statement of Final Accounts including AGS (NYCC + NYPF)			x	x	
	Letter of Representation				x	
	Chairman's Annual Report				x	
	Effectiveness of Audit Committee		x			
	Changes in Accounting Policies	x				
	Corporate Governance – review of Local Code + AGS		x			
	– progress report inc re AGS		x			
	Risk Management (inc Corporate R/R) – progress report		x			
	Partnership Governance – progress report			x		
	Information Governance – progress report	x				
	Review of Finance./Contract/Property Procedure Rules				x	
	Service Continuity Planning		x			
	Audit Committee Terms of Reference					x
	Counter Fraud	x				
	Contract Management					x
	Treasury Management – Executive February	x				
Corporate Procurement Strategy		x				
VFM Review				x		
D	Work Programme	x	x	x	x	x
	Progress on issues raised by the Committee (inc Treasury Management)	x	x		x	x
E	Agenda planning / briefing meeting	17/02	8/06	29/06	14/09	16/11
	Audit Committee Agenda/Reports deadline	22/02	13/06	04/07	19/09	21/11
	Audit Committee Meeting Dates	03/03	23/06	14/07	29/09	01/12

- A = Internal Audit
- B = External Audit
- C = Statement of Final Accounts / Governance
- D = Other
- E = Dates

- ◊ before formal meeting
- 1 Counter Fraud
- 2 Procurement / VFM
- 3 Waste Teckal
- Sessions to be sorted